



MYSKILLS
BERUFLICHE KOMPETENZEN
ERKENNEN

MYSKILLS

**RECOGNIZING PROFESSIONAL
COMPETENCIES**



MYSKILLS supports placement staff ...

- ... in the validation of a client's self-assessment
- ... in offering a valid assessment of existing job/professional skills in writing
- ... in supplying goal-oriented advisory and decision aid for additional measures

... and is ...

- ... **quick** (duration of tests: 4 hours)
- ... **multilingual** (6 languages available)
- ... **job-relevant** (30 reference professions)
- ... **valid** (scientifically drafted and piloted)
- ... **detailed** (assessment in 5-7 areas of activity)

The image shows a tilted screenshot of a MYSKILLS assessment form for the profession 'Beruf Verkäufer/-in'. The form is titled 'Ergebnisübersicht MYSKILLS' and is issued by the 'Bundesagentur für Arbeit Greifswald'. It includes fields for 'Name:', 'Geburtsdatum:', 'Testdatum:', and 'Testsprache:'. Below these fields, there is a legend for 'Berufliches Handlungswissen' with four levels: 'Sehr hoch' (4 red dots), 'Hoch' (3 red dots), 'Mittleres bis hoch' (2 red dots), and 'Mittleres bis niedriges' (1 red dot). The form lists five activity areas with their corresponding scores: 'Kassieren' (4 red dots), 'Bedienen, beraten und verkaufen' (3 red dots), 'Verkaufsfördernde Maßnahmen durchführen' (3 red dots), 'Warenwirtschaftliche Prozesse durchführen' (2 red dots), and 'Im Kundenservice arbeiten' (1 red dot). A legend at the bottom right indicates 'Nicht bewertbar' (not evaluable) with a white dot. The page number 'Seite 1 von 2' is visible at the bottom right of the form.



MYSKILLS EXAMPLE: BUILDING AND OBJECT COATER

Surface coating inside and outside - Task 2 of 5
Surface coating indoors

A wall with wallpaper has stains and open seams. You want to repair this. What tools do you need?

Please click on 2 to 4 areas.



Your remaining time in this test section (in percent)

0 100



Info



Video

Next





Clients

- ✓ Assessment of job-related skills
- ✓ Effective, tailored advisory
- ✓ Integration support

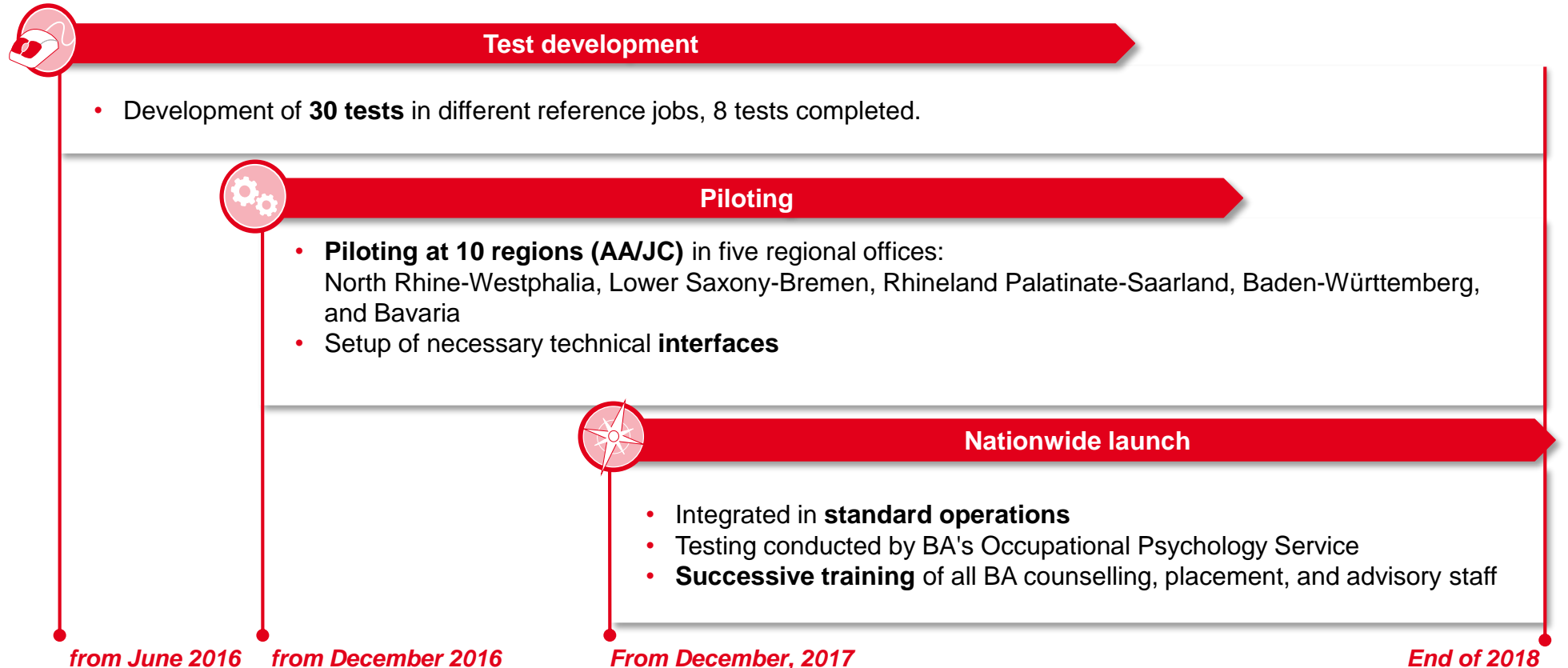
Placement staff

- ✓ Validation of self-assessments
- ✓ Assessment of existing job/ professional skills in writing
- ✓ Goal-oriented advisory and decision aid for additional measures



- ✓ Insights for suitable placement
- ✓ Placement recommendations that are an exact fit with the respective client (job seeker)

Employers





MYSKILLS

PROFESSIONS

Phase I

November 20, 2017

- 1 **Mechatronics technician**
(vehicle technology)
- 2 **Salesperson**
- 4 **Farmer**
- 5 **Metals technology expert**
(construction technology)
- 7 **Carpenter**
- 8 **Cook**
- 9 **Construction expert**
(masonry)
- 15 **Building and object coater**

Phase II

Successively starting autumn 2018

- 3 **Electronics technician**
(energy & building technology)
- 6 **Hospitality expert**
- 10 **Interior construction expert**
(tiles & mosaic elements)
- 11 **Hairdresser**
- 12 **Installations expert**
(sanitary, heating, and climate control)
- 13 **Elderly care expert**
- 14 **Tailor**
- 16 **Baker**
- 17 **Warehouse clerk**
- 18 **Driver/trucker**
- 19 **IT specialist** (system integration)
- 20 **Industrial electrician**
(operating technology)
- 21 **Machine & equipment operator**
(metals technology)
- 22 **Underground construction expert**
(road building)
- 23 **Furniture, kitchen, and moving specialist**
- 24 **Food salesperson** (bakery)
- 25 **Plumber**
- 26 **Process mechanic**
(plastics/rubber technology)
- 27 **Housekeeper**
- 28 **Gardener**
(horticulture and landscaping)
- 29 **Building cleaner**
- 30 **Food processing technology**